Cyngor Sir **Ddinbych**

To: All Members of the Special Appointments Panel

Denbighshire

County Council

Date:	26 th October 2009
Ask for:	Ian Hearle
Direct Dial:	01824 712562
e-mail:	ian.hearle@denbighshire.gov.uk

Dear Sir/Madam

You are summoned to a meeting of the **SPECIAL APPOINTMENTS PANEL (HEAD OF CUSTOMER SERVICES)** which is to be held in the **CABINET ROOM, COUNTY HALL, RUTHIN** on **WEDNESDAY 4th NOVEMBER 2009** at **10.00am**.

Yours faithfully

I K Hearle County Clerk

AGENDA

The Agenda for the meeting is divided into two parts. Items in Part I will be discussed in the presence of the Press and Public unless Members resolve to exclude the Press and Public during consideration of an item because it is likely that otherwise exempt information would be disclosed to them. Where however there are items in Part II, Members are recommended on the grounds stated to resolve to exclude the Press and Public during consideration thereof.

APOLOGIES

PART I

1 URGENT ITEMS

Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972.

2 MINUTES

To consider the minutes of the Special Appointments Panel held on 3rd November 2009 (copy to follow).

3 URGENT ITEMS

To consider any items which the Chairman has decided are urgent (pursuant to Section 100(B)(4) of the Local Government Act 1972) and of which the substance has been declared under item 1 above.

EXCLUSION OF PRESS AND PUBLIC

It is recommended pursuant to Section 100A(4) of the Local Government Act, 1972 that the Press and Public be excluded from the meeting during consideration of the following item of business because it is likely that there would be disclosed to them exempt information as defined in Paragraphs 12 and 13 of Part 4 of Schedule 12A of the Local Government Act 1972.

PART II

4 APPOINTMENT OF HEAD OF CUSTOMER SERVICES

To consider the merits of candidates' applications and the making of an appointment.

MEMBERSHIP

Councillor J Bellis Councillor M LI Davies Councillor H H Evans Councillor S Frobisher Councillor P J Marfleet Chief Executive Corporate Director: Social Services and Housing

COPIES TO: All Councillors for information Press & Libraries Town & Community Councils